MEETING OF THE FULL GOVERNING BODY

To be held in the School in Room A3 (Languages Centre) & remotely via Zoom at 8.00am on Friday 8th July 2022

AGENDA

1. **Apologies for Absence**

2. **Declaration of Interests** – to declare any business interests or conflicts of interest additional to the Annual Register 2021-22, or the receipt of gifts or hospitality

3. **Minutes of the Full GB and AGM Meetings held on 25th March 2022** - to agree as a correct record (*attached* x2)

4. **Matters Arising - t**o discuss any matters arising and not covered as a separate item

5. **Chairs' & Email Action –** to note items approved by the Chair of Governors, committee chairs or approved by whole GB by email since the last meeting (*if required*) and any other email correspondence:

   5.1. **Chairs' Action** – actions since last meeting (*attached*)
   5.2. **DfE & ESFA Letters** – to acknowledge receipt of required letters *(none since last meeting)*
   5.3. **School Management Accounts** - to acknowledge receipt of Financial Management Accounts, Balance Sheet and Cashflow Forecasts for February to May 2022 *(Not included in agenda pack, all above received by email previously*)

6. **Governing Body Matters** –
   6.1 **GB Membership** - to review current membership including terms of office & committee membership *(attached x2)* and note membership changes
   6.2 **GB Structure** – to discuss change to current academy trust structure
   6.3 **GB Meeting Dates 2022-23** – to approve (*attached*)

7. **Headteacher's Report to Governors –** to receive Headteacher's Report and verbal update to include: current schooling, COVID Catch-up Funding, and Staff & Student Wellbeing (*attached*)

8. **Finance Matters** – to receive verbal update and approve the School Budget for 2022-23 and 3-Year Financial Forecast *(attached)*

9. **Capital Development & SSEF Project** – to receive verbal update and SSEF Project Final Accounts *(attached)*

10. **Audit Actions** – to receive Juniper Cyber Security Audit Report (*attached*)

11. **GDPR –** to receive ECC Information Governance Service Annual Report (*attached*)

12. **School Development Plan** – to receive and discuss Final Review of SDP 2021-22, SLT planning document for SDP 2022-23 and School Strategic Plan 2022-25 (*attached x3*)

PTO

13 **Risk Register & School Contract List -** to review and approve Full GB section of the Risk Register *(attached)* and review a list of School supplier contracts over £10,000 (*attached*)

14. **School Activities - Residential Visits and Overseas Trips** - to approve (*attached*)

15. **Governor Reports:**

15.1 **Governors Visits –** to receive visit reports of Governor visits taken since the last meeting (*attached*)

15.2 **Governor Training –** to receive reports on any training undertaken, and discuss any plans or opportunities for training from Training Link Governor

15.3 **Safeguarding –** to receive verbal report from Safeguarding Governor

15.4 **Parents' Association Matters** - to receive a verbal report on PA activities from the Deputy Headteacher

15.5 **Better Buildings Committee –** to receive verbal report from Governing Body Governor representative

16. **GB Sub-Committees –** to approve the minutes of the following sub-committee meetings and receive verbal reports from all sub-committee chairs:

16.1 Management Committee – 10th June 2022 *(attached)*
16.2 Facilities & Finance Committee – 27th April & 22nd June 2022 (*attached x2*)
16.3 Curriculum Committee – 11th May 2022 (*attached*)
16.4 Staff & Student Matters Committee – 15th March (*attached*) & 29th June 2022 (*if available*)

17. **Any Other Urgent Business** (to be agreed with the Chair beforehand)

18. **Date of Next Meeting –** to agree as 8.15am on Friday 14th October 2022